



## THE FLORIDA STATE UNIVERSITY COLLEGE OF SOCIAL WORK



### Social Work Undergraduate Research & Creative Activity Award (SWURCAA)

**PURPOSE:** The College of Social Work at Florida State University's Undergraduate Research and Creative Activity Award fosters directed research and creative opportunities for an undergraduate student in the field of Social Work at FSU.

**AWARD DESCRIPTION:** The selected applicant will receive a summer stipend of up to \$4000 to carry out his/her proposed research or creative project for twelve weeks under the direction of a supervising professor. Funds may be used for living expenses, materials, and/or travel (not tuition). The project culminates in an oral presentation at the President's Showcase of Undergraduate Research Excellence in Fall 2015.

**MENTORED RESEARCH AND CREATIVE ENDEAVORS (MRCE):** When you apply for the SWURCAA, you are encouraged to also apply simultaneously for the MRCE/URCAA award (by separate application). The MRCE has the same requirements and procedures as the SWURCAA, but offers a \$1000 award instead of \$4000, and culminates in a poster presentation rather than an oral presentation at the Fall Showcase.

**ELIGIBILITY:** All social work undergraduate students are eligible to apply (with a supervising professor) provided that they:

- Are enrolled at FSU at the time of application
- Will have completed at least 12 credit hours at FSU before initiating the research or creative activity
- Will return to FSU as an undergraduate the fall following the summer research or creative activity period

**TIMELINE:** Application Deadline:  
January 28, 2015; Awards announced by March 16, 2015.

**SELECTION CRITERIA:** Selection criteria include the student's academic record and achievement, initiative, expression of academic and career interests, and the project's feasibility and intellectual merit. Finalists will be interviewed.

Applications are available online at <http://our.fsu.edu/Students/Student-Funding>  
For more information, contact the Center for Undergraduate Research and Academic Engagement at [cre@fsu.edu](mailto:cre@fsu.edu) or BSW Program of the College of Social Work at [bsw@csw.fsu.edu](mailto:bsw@csw.fsu.edu)

**REPORTING:** Recipients will be required to submit progress reports during the summer and to present their work at the Fall 2015 [President's Showcase of Undergraduate Research Excellence](#).

#### **APPLICATION CHECKLIST AND PROCEDURES:**

To apply, please submit the application at <http://cre.fsu.edu/Students/Research-Funding-Awards> by 4:00 pm on January 28, 2015. You will need to complete the online application form and upload a project proposal, personal statement, and budget using the template provided in the online application. You will also need two letters of recommendation, and one must be from the supervising professor of the project. When you apply online, an email will be sent to your recommenders with a link to upload the letter. Please notify your recommenders before you submit your online application.

#### **Completed Application Form (online)**

**Project Proposal** (800 words, use template document available on award login page): Present a plan for a project that you will pursue over the summer. Your proposal should describe the problem to be investigated, the hypothesis to be tested, or the creative endeavor to be undertaken, and include a timeline and methodology. Describe how you chose your supervising professor and how you expect to work with him/her.

**Personal Statement** (500 words): Describe how you became interested in this topic and any experiences that you believe have prepared you to undertake this project. You should also

discuss how your research project relates to your graduate school, professional school, or career goals.

☐ **Budget Justification** (250 words): Please prepare a budget for your research project (e.g., airfare, food and lodging/living expenses, supplies/materials, visas, travel insurance, pre-trip vaccinations) as an itemized list.

☐ **Two Letters of Recommendation:** one must be from supervising professor.

☐ **Inclusion of Human Subjects** (250 words, if applicable): If your research involves human subjects (as defined by FSU's Institutional Review Board), please identify the participants (e.g., vulnerable populations) you hope to recruit for your project as categorized by FSU's Institutional Review Board. Please outline the methods you intend to use to protect them. Projects subject to IRB review must receive committee approval before data collection begins. It is not, however, expected that you have already submitted an application for IRB approval prior to submitting your application for this summer research award. Your faculty mentor should offer guidance in this process, and IRB offers additional training and assistance.